

REQUEST FOR Quotations:

Quotation Number:	RFQ201904/018
Description:	SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY
Bid Closing Date:	18 April 2019
Compulsory Briefing Session:	N/A
Contact Person	Andriette Jacobs or Nomanzi Mcwati
Contact Number	0822643136 or 0711249667
Validity period	7 Days

SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY.

Bids are hereby invited to **SUPPLY ANCOR WASTE WATER WORKS WITH STATIONARY**

Scope of Work.

Specifications:

Stationary	Qty
Typek 1 Box (5 reams)	6
Artline 70 High Performance Permanent Marker (Black)	2 Box
Artline Whiteboard Marker (Black) 1 Box	1 Box
"Sign here" Adhesive Pop Up Flags 45X12mm (200sheets)	10
HP 950 XL Black ink cartridge	6
HP 951 XL Yellow ink cartridge	5
HP 951 XL Cyan ink cartridge	5
HP 951 XL Magenta ink cartridge	5
A5 Note Book	24
A4 Year 2020 Diary Note Book (Black)	2
Self-seal White Envelopes (DL 110mmX220mm)	250
Casio Scientific Calculator	2
Staple Remover	2
Stabilo Boss Original Highlighters (Colour Pack of 6)	2

General Notes and Requirements

1. Please note that the Contractor will be responsible for his own safety, transport and delivery to Ancor WWCW arrangements.
2. Note that if you did not quote for all items on the list, you will not be considered.

Specification.	Requested	Offered	Comply to Specification
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Documentation	<ul style="list-style-type: none"> • Tax Clearance Certificate • BBBEE Certificate • Ownership of the company and size enterprise (small, medium, large • Latest Municipal Account • Declaration of Interest (download from our Website) • Letter of good standing • Proof of SABS or equivalent certification on all materials. 		
Documentary proof of continuous support and capability (Quality assurance)	<ul style="list-style-type: none"> • Manufacturer document and/or • Appointed agent document and/or • Appointed Sub-contractor document 		
Delivery period	ASAP		

Evaluation Criteria followed to evaluate quotations – Preference points system (PPS) as included in the Preferential Procurement Regulations of:

PPS	Contract value	Formula	Additional Considerations
80/20	Equal to or above R 30 000.00 and up to R 200 000	$Ps = 80(1-(Pt-P \text{ min}/P))$ Where Ps = Points scored for price of bid under consideration. Pt = Rand value of bid under consideration. P min = Rand value of lowest acceptable bid.	Maximum of 20 points may be awarded for being HDI, subcontracting with an HDI, and/or achieving specified goals. Above points must be added to points scored for price. Only bidder with the highest points scored may be selected.

Other Requirements:

1. Good quality products need to be delivered.

GENERAL NOTES

Goods offered that DO NOT comply with the specifications will not be accepted. The successful bidder must register on the ERWAT vendors list. Forms to be downloaded from the ERWAT website. Quotation evaluation shall be performed on 80:20 principles (pricing and functionality 80% and BBBEE 20%)

Please note that it is the responsibility of the bidder to insure that his/her quotation/proposal is received by ERWAT's relevant personnel.