

SUPPLY AND DELIVERY OF STATIONARY AT HARTEBEESTFONTEIN PLANT WWCW

Author : Elphie
Date posted : 2018-09-28
Bid Number : RFQ201809/029
Description :

SCOPE OF WORKS:

Scope of work for SUPPLY AND DELIVERY OF STATIONARY AT HARTEESTFONTEIN PLANT WWCW

DESCRIPTION	QUANTITY
Typek A4 80gms Paper	X5 Boxes
A4 2QRE 192pg counter Book	X5
Green A4 arch files (PVC)	X20
Permanent Maker	X10
White Board maker	X5
Monthly Dividers Assorted colours	X 40
Rexpro 5 in 1 Storage Box Cardboard	X 4
RBE 100 pack file dividers	X2
Finger cone (12) small	X1
Black Bic Pen	2X Boxes
HP 953xl Black	X10
HP 953xl Magenta	X5
HP 953xl Cyan	X5
HP 953xl Yellow	X5
Stick n' Pop- Up Flagg's 2000 sheets,5 pads assorted	X2
Paperpro Stapler 1510 + box of staples	X2
BOSTIK Prestik 100g 3 Pack/equivalent	X 3
Staple Remover	X2
Scissors	X 2
Paper Clips 32mm	X 2
Paper Clips 50mm	X 2
Flipchart Stand + Paper & Marker	X 2
Correction Pentel Correct Express 7ml	X 3
Pencil leads (10's) HB	X 5

Clutch pencil	X 3
Clic Eraser (Pencil)	X 2
Tub Sharpener	X 2
Highlighters (10's Assorted)	X 2
A4 Secretarial Folder 5 pack	X 2
Map Pins (Stephens) 100pcs/equivalent	X 2

Bid closing date :	2018-10-03
Compulsory site meeting :	n/a
Contact Person :	Donald Rambau/ Nicodene Daniels
Contact number :	(011) 929 7024
E-mail address :	
Bid validity period :	3 Days
Physical address where bid documents can be collected :	ERWAT Head Office, Hartebeestfontein Office Park, R25, Norkem Park.
Tender Box number :	N/A
Day when Tender is to be submitted to ERWAT Offices:	
Non-refundable Document fee :	N/A ERWAT will not accept cash. All payments to be made by Credit Card only
CIBD required?	<input type="checkbox"/>

Bids must be hand delivered to the Bid Box situated at the address: ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road (R25), Kempton Park.

Complete Tenders must be in a sealed envelope clearly marked with **RFQ201809/029** and **SUPPLY AND DELIVERY OF STATIONARY AT HARTEBEESTFONTEIN PLANT WWCW.** and to be hand delivered, in the TENDER BOX **N/A** at the foyer at ERWAT Head Office, Bapsfontein Road (R25), Kempton Park.

No e-mail or faxed bids/proposals shall be accepted. Bids/Proposals that are not received on the specific time and date will be marked as late bids/proposals and such bids/proposals will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Bidders' attention is specifically drawn to the provision of the bid rules which are included in the bid document.

The lowest or any bid will not necessarily be accepted and ERWAT reserves the right not to consider any bid not suitably endorsed or comprehensively completed, as well as the right to accept a bid in whole or part. Bids completed in pencil will be regarded as invalid bids.

Submission of electronic and fax bids are not acceptable.