

**Accredited, experienced and registered Service providers are hereby invited for the supply and delivery of security registers**

**SCOPE OF WORKS:**

Bidders are invited to supply and deliver registers as per below table:

The successful bidder must provide sample registers for approval before registers can be completed

Successful bidder must be able and willing to supply the registers in one week after order is issued

No	Description	Quantity
1	ERWAT - A4 - Access control registers – Duplicate with three tear off slips (As per attached picture) (White and yellow pages)	200 Registers 100 pages per registers
2	ERWAT - A4 - Contractors register – Single page (As per attached picture)	150 Registers 100 pages per registers
3	ERWAT-A4 – Tender register – Duplicate page (As per attached picture)	100 Registers 100 pages per registers
4	ERWAT – Building Inspection register – Duplicate pages (As per attached picture) (White and Blue)	250 Registers 100 pages per registers
5	ERWAT – Vehicle search register – Single page (As per attached picture)	150 Registers 100 pages per registers

**Sample pictures:**

**1) Access control register with tear off slips  
Page 1**

The image displays three sample pages of the ERWAT Access Control Register (Page 1). Each page is titled 'ERWAT EXCELLENCE IN WASTEWATER' and 'ENTRY CONTROL FOR VISITORS'. The pages are numbered 00153, 00152, and 00151 from left to right. Each page contains the following fields:

- DATE: \_\_\_\_\_ TIME IN: \_\_\_\_\_
- NAME: \_\_\_\_\_
- FROM WHICH COMPANY: \_\_\_\_\_
- VEH. REG. NO.: \_\_\_\_\_
- TEL. No.: \_\_\_\_\_
- REASON FOR VISIT: \_\_\_\_\_ PERSON TO SEE: \_\_\_\_\_
- AGREE TO THE FOLLOWING CONDITIONS:
  - The Company reserves the right to inspect and search all vehicles and goods therein on entry to, and exit from, the premises.
  - All security and safety notices on these premises must be strictly adhered to.
- N.B. The company cannot be held responsible for any injury or loss or damage sustained by the persons or vehicles admitted to the premises, save this permit.
- No firearms allowed on premises.
- SIGNATURE OF VISITOR: \_\_\_\_\_
- PLEASE HAVE THIS PORTION FILLED IN AND RETURN TO SECURITY GUARD BEFORE LEAVING THE PREMISES.
- Signature of Person Visited: \_\_\_\_\_
- Department: \_\_\_\_\_
- TO BE FILLED IN BY SECURITY GUARD
- TIME OUT: \_\_\_\_\_
- SIGNATURE OF SECURITY GUARD: \_\_\_\_\_
- PS: NO SIGNATURE - NO EXIT



**ERWAT**  
EXCELLENCE IN WASTEWATER

## LOSS CONTROL DEPARTMENT CONTRACTORS REGISTER

**No. 4713**

Date	Time In	Suriname, Initials and I.D. No.	Telephone No.	Company Represented	Vehicle Reg. No.	Name of Person Visited	Section / Office to be visited	Safety Instructors Present		Contractors Card No.	Signature of Contractor	Time Out	Signature Security
								YES	NO				

- The Company reserved the right to inspect and search all vehicles and persons present on entry to, and on exit from, the premises. - All security and safety notice on these premises must be strictly adhered to. N.B. The Company cannot be held responsible for any injury or loss or damage sustained by the presence of vehicle - admitted to the premises vide this permit. - The Contractor will be liable for any accidents, losses and damage caused to ERWAT property or employees caused by the actions of the Contractor or its employees. - Contractors will only be allowed onto ERWAT premises if the safety and security file is signed and assessed.


Steward Protocol 2018/04/2018

[illegible]



[illegible]

#### 4) Building Inspection register



**ERWAT**  
EXCELLENCE IN WASTEWATER

## LOSS CONTROL DEPARTMENT BUILDING & PERIMETER INSPECTION

No. 13361

DESCRIPTION	DESCRIPTION
BUILDINGS	COMPANY VEHICLES
WINDOWS	WINDOWS
LIGHTS / OFFICE	DOORS
DOORS	PARKING AREA
PERIMETER	TRAILERS
MAIN ENTRANCE	MOBILE GENERATORS
SECURITY SPOTLIGHTS	GUARD HOUSE
ELECTRICAL FENCE	HYGIENE
FENCE	REGISTERS
POT HOLES	RADIOS
GATE	EMERGENCY PROCEDURES
CLOCK IN	DUTY ROSTER
PATROL SYSTEMS	FIRE EQUIPMENT

COMMENTS: \_\_\_\_\_


PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TIME: \_\_\_\_\_

DATE: \_\_\_\_\_

Shoreline Printers 311-954-4133



**ERWAT**  
EXCELLENCE IN INFRASTRUCTURE

## LOSS CONTROL DEPARTMENT

### BUILDING & PERIMETER INSPECTION

No. 13421

DESCRIPTION	DESCRIPTION
<b>BUILDINGS</b>	<b>COMPANY VEHICLES</b>
<b>WINDOWS</b>	<b>WINDOWS</b>
<b>LIGHTS / OFFICE</b>	<b>DOORS</b>
<b>DOORS</b>	<b>PARKING AREA</b>
<b>PERIMETER</b>	<b>TRAILERS</b>
<b>MAIN ENTRANCE</b>	<b>MOBILE GENERATORS</b>
<b>SECURITY SPOTLIGHTS</b>	<b>GUARD HOUSE</b>
<b>ELECTRICAL FENCE</b>	<b>HYGIENE</b>
<b>FENCE</b>	<b>REGISTERS</b>
<b>POT HOLES</b>	<b>RADIOS</b>
<b>GATE</b>	<b>EMERGENCY PROCEDURES</b>
<b>CLOCK IN</b>	<b>DUTY ROSTER</b>
<b>PATROL SYSTEMS</b>	<b>FIRE EQUIPMENT</b>

COMMENTS

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ TIME \_\_\_\_\_

11/20/2019 10:00 AM - 10:00 PM

## 5) Vehicle search register

[illegible]