

<b>Quotation Number:</b>	<b>RFQ201910/014R</b>
<b>Description:</b>	<b>RE-ADVERT: SUPPLY AND DELIVERY OF STATIONERY AT HEIDELBERG</b>
<b>Bid Closing Date:</b>	<b>4 November 2019</b>
<b>Compulsory Briefing Session:</b>	<b>Not applicable</b>
<b>Plant Addresses:</b>	<p>HEIDELBERG WWCW</p> <p>Maps to sites are on our web site: <a href="http://www.erwat.co.za">www.erwat.co.za</a></p> <p>(to 385 Farm Boschoek, Vaal dam Road, Heidelberg (26°34'58.82" S, 28°18'10.64" E)</p>
<b>Contact Person</b>	<b>Mpho Mayisa</b>
<b>Contact Number</b>	<b>016 341 9090/ 016 341 9000</b>
<b>Validity period</b>	<b>3 Days</b>

#### **REQUEST FOR RFQ:**

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#### **SUPPLY AN DELIVERY OF STATIONERY**

<b><u>QUANTITY</u></b>	<b><u>DESCRIPTION</u></b>
2	SDS – 6 Drawer Filling System - Charcoal
5	Typek A3 white paper 5 (reams)
6	HP Cartridge 950XL Black
20	Donau Lever Arch Files 75MM Blue
8	Parrot White Board Markers (Assorted colours) pack of 4
4	Casio FX82ZA Calculator
4	USB 16 Gig
2	Parrot Stapler 24/6 and 26/6
6	Pritt Glue Sticks (43G)
10	Correction tape
2	Casio fx-115ES PLUS Engineering/Scientific Calculator
10	Typek A4 Office Copy Paper white Box (5x500)
20	Counter Book 2 Quire Feint Margin
4	Parrot Magnetic White board erasers refills
2	White board Cleaning Fluid (box of 6)
10	Flathead drawing pins (100s per pack)
10	Pop-up Index Flags (50 sheets) 4.4 x 2.5 cm
2	Seagate 2.5 inch 1 TB expansion portable external hard drive

2	Croxley Monthly Time Book JD132
3	Targus Campus 15 – 16” Nylon Back pack - Black
2	Parrot Monthly Cast Acrylic – 600x450mm
8	Masonite Clip Boards
10	20 Tab board dividers A4 (White)
2	Bantex office 2 hole Metal perforator
4	Butterfly Filling pockets A4 (100's)
10	Pentel Clutch pencil (0.5mm)
10	Pencil Leads 0.5mm (Pack)
10	Tippex
10	2020 A5 Diary
2	2020 A4 Diary
4	Bic Clic Medium Black pens pack of 60
1	Parrot 450 Sheet Comb binder machine
5	Parrot Plastic Binding Combs - 10mm – Black (pack of 25)
5	Parrot Plastic Binding Combs - 16mm – Black (pack of 25)
5	Parrot Products Clear Polypropylene Binding Cover A4 (Pack of 25)
2	A4 270gsm Leather Grain Board Black - Pack of 50
1	Laminating pouch A4 160 Micron pack of 100

***Quotation Requirements:***

**PLEASE NOTE THAT FAILURE TO MEET ANY OR ALL OF THESE REQUIREMENTS WILL LEAD TO DISQUALIFICATION**

- Valid Original Tax Clearance Certificate
- Copy of Latest Municipal Account or Lease Agreement
- Declaration of Interest MBD 4.2
- Valid BBB-EE Compliance Certificate

**RFQ's must e-mailed to [rfq@erwat.co.za](mailto:rfq@erwat.co.za)**