

RFQ:

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| Quotation Number: | RFQ202002/005 |
| Description: | SUPPLY AND DELIVER STATIONERY AT CARL GRUNDLINGH WWTW |
| Bid Closing Date: | 10 February 2020 @12:00pm |
| Compulsory Briefing Session: | N/A |
| Plant Addresses: | CARL GRUNDLINGH WWTW , 58 Portion , Vankersfontein, Nigel, 1491 |
| Contact Person | Benjamin Lamola |
| Contact Number | 076 661 0377 |
| Validity period | 3 Days |

1. 50X Polypro Plastic Lever Arch Files (25 red and 25 blue)
2. 3x Scientific calculator
3. 2X Staples
4. Clips x 1 box
5. X2 Tippex
6. 4x Staples 23/24 (24mm)
7. X2 2020 Diary
8. X1 Box of 20 Pilot VBall grip 0.5 (pens)
9. 7X Hp Ink 951 XL Blank
10. 15X A4 Plastic Cover Pockets (packets)
11. 10X A4 2 Quire Note books
12. 5x A3 white paper (boxes)
13. 3X USB 20gig
14. X2 2-Tire desk letter tray set
15. 1x 450 sheet Plastic Comb Binding Machine
16. 10x permanent markers (black)
17. 4X Scissors
18. 1xpuncher 40 sheets
19. 2X Sellotape
20. 4X Rulers
21. 4X Notice Board Pins (pack of 100)
22. 10X Easi-Fix (clear adhesive)
23. 10x Large binder clips (pack of 12) 41mm
24. 10x Exam Pad
25. 2x A4 white self-seal envelopes (500)
26. 2x staple remover1
27. 1x 10 way Multi plug extension cord (3m)
28. 3x wireless mouse (hP)
29. 1x Magnetic white board (1500x1200 mm)
30. 1x Notice cork board (90x60 cm)
31. 1x Heavy duty stapler
32. 5x battery (AAA)
33. 5x Battery (AA)
34. 2x 8 way Multi plug with USB charger

Please note the following:

Quotation Requirements:

PLEASE NOTE THAT FAILURE TO MEET ANY OR ALL OF THESE REQUIREMENTS WILL LEAD TO DISQUALIFICATION

- BBBEE Compliance Certificate
- Valid Original Tax Clearance Certificate/Pin
- Copy of Latest Municipal Account and Certification
- Declaration of Interest (Download form ERWAT website/Procurement/MBD Forms)

GENERAL NOTES

Completed quotations must be e-mailed with the subject being the **RFQ number and description**
Hand delivered RFQ's will be accepted. RFQ's that are not received on the specific time and date will not be opened.

RFQ's to be emailed to: rfq@erwat.co.za