

REQUEST FOR WEBTENDER:

Quotation Number:	VRI-202005/001		
Description:	YEARLY CALIBRATION, WEB HOSTING AND REPAIRS/REPLACING OF CROSS BORDER FLOW METERS FOR THE EMFULENI LOCAL MUNICIPALITY (METSIA-A-LEKOA).		
CIDB Requirement			
Bid Closing Date:	15 May 2020 Friday		
Compulsory Briefing Session:	No site meeting, all questions must be communicate via email to the following address hennie.parsons@erwat.co.za.		
Plant/Site Address:	Emfuleni local municipality (Metsi-a-lekoa).		
Contact Person	H. Parsons		
Contact Number	082 564 0414	Hennie	Hennie.parsons@erwat.co.za
Bidders prices must be valid for a period of 30 days from closing	Only firm prices will be accepted		
Non-firm prices	In the case of prices not being firm due to rate of exchange factors, the MBD 3.2 form must be completed and attached to this document.		

Accredited, experienced and registered service providers hereby invited to do a once of calibration, web hosting for one year and repairs/replacing of two cross border flow meters for the Emfuleni local municipality (Metsi-a-lekoa).

SCOPE OF WORKS:

Item No.	Description	Rate	Qty	Amount (Excl. VAT)
1	5 CROSS BORDER DC LOGGERS CALIBRATION, 1 YEAR WEB HOSTING,AND REPAIR/REPLACE			
1.1	Preliminary and General		1	
1.2	Poortjie: D1 – S26 46'17,83", E27 75'93,49"		1	
1.3	Palmsprings: C1 – S26 49'08,82", E27 83'55,32"		1	
1.4	Orange Farm: B1 – S26 50'32,38", E27 .85'70,83"		1	
1.5	Drieziek West: – S26 48'33,07", E27 81'19,20"		1	
1.6	Lakeside: A1 – S26 52'42,08", E27 88'08,83"		1	
1.7	Certified Calibration certificates		5	
1.8	One year web hosting with GSM		5	
1.9	Repair/replace of Orange Farm B1 DC backup logger		1	
1.10	Repair/replace of Lakeside A1 DC backup logger.		1	
	TOTAL			
	15% VAT			
	GRAND TOTAL			

DELIVERY POINT

Emfuleni local municipality (Metsi-a-lekoa).

AWARD OF BID:

ERWAT reserves the right to accept any bid or part thereof, to award the bid to more than one bidder and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed.

EVALUATION CRITERIA followed to evaluate quotations:

FUNCTIONALITY

5 OFF Related Previous Experience				
Item No.	Equipment Description	Clients Details Including Contact Persons – E mail and Contact Number	Duration	Contract Value
1.				
2.				
3.				
4.				
5.				

Evaluation Criteria		Points	Breakdown of Points
Functionality	Technical Evaluation (Specification, BOQ)	20	
	Previous Experience (Each proof of experience provided must, submit completion certificate/calibration certificates)	70	6 Points – 1 Relevant Reference 12 Points – 2 Relevant Reference 18 Points – 3 Relevant Reference 24 Points – 4 Relevant Reference 30 Points – 5 Relevant Reference
	Delivery Period	10	$\text{Deliv. Period} = \left(\frac{\text{Min Deliv. Period}}{\text{Bidders Deliv. Period}} \right) * 10$
Total		100	

To be considered for further evaluation a minimum of 75 % must be obtained.

Preference points system (PPS) as included in the Preferential Procurement Policy Framework Act, Regulations of 2017:

PPS	Contract value	Formula	Additional Considerations
80/20	Equal to or above R 30 000.00 and up to R 200 000	$Ps = 80(1 - (Pt - P_{min}/P))$ Where Ps = Points scored for price of bid under consideration. Pt = Rand value of bid under consideration. P min = Rand value of lowest acceptable bid.	<ul style="list-style-type: none"> Bidders may be subjected to a pre-compliance stage and functionality scoring and only bidders who score the stipulate minimum points will be illegible to proceed to PPPFA evaluation. Maximum of 20 points may be awarded for BEE level. Bidders are required to tick the relevant box in the table below to claim their points according to their BEE level. Above points must be added to points scored for price. Only bidder scoring the highest points will be selected for award.

B-BBEE Status Level of Contributor	Number of points (80/20 system)	Kindly tick the applicable level and points
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS), or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or a sworn affidavit confirming annual turnover and level of black ownership in case of an EME and QSE together with the bid, will be interpreted to

mean that preference points for B-BBEE status level of contribution are not claimed.

The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

QUOTATION REQUIREMENTS:

Work offered that DO NOT comply with the specifications will not be evaluated.

- The type of loggers installed: D C, powered Loggers (My City) (5 channel IP 68 GPRS logger, 3 X 4-20mA flow pulse with a built in battery that can last for 12 months).
- A 4-20 mA output IP 68, 0-6m, George Fischer ultrasonic sensor is used.
- The annual hosting with GSM (My city), with the clients data must be available daily for one-year.
- The logging must be live; a password is necessary for the client to log on to the web to retrieve the data, for a report, (daily, weekly and monthly).
- The hosting cost must include the sim card top up monthly.
- No questions allowed after three days before the bid closing date, (13 May 2020 last day for questions).
- Must have proof that they have worked on the mentioned equipment by the supplier of this equipment.
- The supplier must supply proof of the relevant calibration of data (loggers) meters that the sensor is in a pipeline and understand how they work (Must understand calibration in a pipe).
- Attach copies of (calibration certificates or work complete certificates) proof of relevant work; this is a calibration, repair tender.
- Must have an Instrumentation trade, and must be submitted with the tender document.
- Must have a measuring device the proof the calibration.
- Must supply calibration certificates that are valid for one year.
- This document must be complete for evaluation purposes.
- Must state the delivery time, (do not put information (Time) down that is not a true reflection).you will be held to the time you have stated.
- This web tender does not require Valid Construction Industry Development Board Registration (CIDB).

PLEASE NOTE THAT FAILURE TO MEET ANY OR ALL OF THESE REQUIREMENTS WILL LEAD TO DISQUALIFICATION

- Valid Certified copy or original BBEE Compliance Certificate to verify the above claimed points;
- Valid Tax Clearance Pin issued by SARS on e-filing Bidders are required to submit their SARS pin and certificate as prescribed by SARS effective from 01 April 2017. Please visit www.sars.gov.za or ERWAT Website: www.erwat.co.za/procurement for more information;
- Copy of Latest Municipal Account (not older than three months from date of closing);
- Declaration of Interest – MBD 4.2 (Download form ERWAT website/Procurement/Service Provider Registration).
- Bidders must be registered with National Treasury's Centralised Supplier Database (CSD) and can visit www.csd.org.za for more information and registration procedures.
- **CSD Registration Number: MAAA_____**
- Valid Construction Industry Development Board Registration (CIDB): **Valid CRS number: _____**
- **Un-contactable references shall be struck off from the List**
- **Failure to submit completion certificate/Invoice/Calibration certificate & Purchase Order the reference shall be struck off the list.**

GENERAL NOTES

SUBMISSION OF BIDS:

WEB TENDER BOXES SUBMISSION SITUATED AT ERWAT HEAD OFFICE:

Completed tenders / quotations must be in a **sealed envelope** clearly marked with **bid number and description** may be hand delivered and deposited in the stipulated **TENDER BOX** (marked Monday, Tuesday, Wednesday, Thursday, Friday) at ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road, Kempton Park. No faxed bids/proposals shall be accepted. In the event of uncertainty, kindly visit the receptionist situated at the FOYER of the main building for clarity.

Please note that bids not received on the specific time and date will be marked as late bids/proposals and such bids/proposals will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Complete quotations with supporting documents must be sealed and externally endorsed with **BID NUMBER** and marked with the full **DESCRIPTION** and placed in the relevant Bid Box as stipulated in the advertisement and/or bidding document.

Bidders may attend the web-tender opening sessions in the event of submitting a tender in the web-tender boxes.

ELECTRONIC SUBMISSIONS:

- Bidders may submit their web-bids via e-mail: webtenders@erwat.co.za in a PDF format only.
- **Bidders must complete the SUBJECT BOX with the relevant web-tender number and full description as advertised.**
- **Failure to include this may render your bid invalid.**
- ***Please note that bids submitted electronically must be in the above e-mail address on or before 12:00 of the stipulated closing date. No electronic submissions received after 12:00:00 will be considered for recording and or evaluation.***
- Bidders may submit documents and attachments up to 10MB.
- Bidders will be required to compress their file to a **compact PDF format**.
- In the event that larger files are sent to the e-mail address, it will be received in ERWAT's Mimecast site.
- **Bidders must please note that the Mimecast does not accept zipped files, only PDF files.**
- **In the event that bidders are required to submit samples, it is advised that they submit electronically and submit in the tender boxes and attend the opening session.**

PLEASE NOTE: MIMECAST ONLY RETAINS THE MAILS RECEIVED WITH ATTACHMENTS LARGER THAN 10MB FOR 3 DAYS. PLEASE ENSURE THAT YOUR SUBMISSION FALLS WITHIN ACCESS TO SUCH WITHIN THIS TIMEFRAME.

NB. In the event that an electronic version and a hard copy is delivered for a respective bid, the signed hard copy submitted in the tender box will prevail and the electronic copy will be disregarded.

Please note that the web-tender boxes will be opened first and recorded in the web-tender register on the date and time stipulated in the advertisement and or bid documents. The relevant buyer responsible for the placement of the ad on the web-tender folder will directly thereafter peruse the web-tender e-mail and download the relevant web-tender, print and record such in the same register.

ERWAT will access the e-mail thread from the individual e-mail responses received for audit trail that will be attached to the relevant bidder's response received.