

**SUPPLY CHAIN MANAGEMENT**  
**ADDENDUM NO.1**

**SUBJECT:** ERW2504/03: THE APPOINTMENT OF SERVICE PROVIDER/S TO PERFORM PROBITY ADVISORY, ASSURANCE AND AUDITING SERVICES TO ERWAT AS AND WHEN REQUIRED FOR A PERIOD OF EIGHTEEN (18) MONTHS

**DATE:** 17 NOVEMBER 2025

**SUBMISSION DEADLINE:** With tender submission

**TIME:** 12H00

Bidders' attention is drawn to the amendments made in the document. Please complete and acknowledge receipt of addendum and send to [chantel.kearns@erwat.co.za](mailto:chantel.kearns@erwat.co.za).

Bidders are further required to attach the addendum with the tender submission on the tender closing date and time as part of the Record of Addenda.

The following amendments are made in the tender document:

1. The mandatory requirements table, **Page 23** is superseded by the corrected attached mandatory requirements table under **Annexure A**.
2. The **functionality evaluation table, Page 24** is superseded by the **amended functionality evaluation table** attached as **Annexure B** in this Addendum. The bidder shall note the following:
  - a. **The bidder shall not amend the original tender document but shall submit the required supporting documents on the amended mandatory requirements (provided on Annexure A) and functionality evaluation (provided on Annexure B).**
  - b. Any supporting documents submitted on the initial sections shall not be accepted as part of the mandatory requirements and functionality evaluation.

**NOTE TO BIDDERS:**

1. Bidders must submit the support documents along with the bid document. Preferably have a separate file for support documents and include an index that details the location of each support document. ERWAT will not be held liable for any omissions including page omissions from the tender document.
2. The bid document should be sealed and deposited in the public tender box at our offices. No late submissions will be accepted.

Yours sincerely,



**Ms. C Kearns**  
**SCM Specialist: Compliance**



**Mr. C Patel**  
**BSC Chairperson**

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**Mr. Victor Chuene**  
**Manager: Supply Chain Management**



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**MS. Gratitude Ramphaka**  
**Chief Finance Office**



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**Mr. Kennedy Chihota**  
**Managing Director: ERWAT**

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**Acknowledgment of receipt of Addendum for Tender:**

ERW2504/03: THE APPOINTMENT OF SERVICE PROVIDER/S TO PERFORM PROBITY ADVISORY, ASSURANCE AND AUDITING SERVICES TO ERWAT AS AND WHEN REQUIRED FOR A PERIOD OF EIGHTEEN (18) MONTHS

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Details of bidding entity

**Bidding entity:**

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**Representative's name and surname:**

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**Authorised signatory designation:**

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**Signature:**

.....

**Date:**

.....

Should you have any enquiries with this regard, please contact Ms Phumzile Mdlalose on [phumzile.mdlalose@erwat.co.za](mailto:phumzile.mdlalose@erwat.co.za) (Supply Chain Management)

**ANNEXURE A**

**AMENDED MANDATORY REQUIREMENTS**

**1. EVALUATION CRITERIA**

**1.1. MANDATORY REQUIREMENTS**

Bidders must comply to the minimum requirements listed below. Bidders who do not comply with the mandatory requirements will be disqualified.

No	Mandatory Requirements for Senior Manager/Team Leader
Certified (original certification) evidence of professional membership of one or more of the following professional bodies:	
1	Independent Regulatory Board of Auditors (IRBA)
2	Institute of Internal Auditors (IIA)
3	South African Institute of Chartered Accountant (SAICA)
4	Registered Government Auditor (RGA)

**KEY STAFF**

SENIOR MANAGER /TEAM LEADER (Name and Surname)	PROFESSIONAL REGISTRATION	QUALIFICATION

Team leader must be a Chartered Accountant registered with South African Institute of Chartered Accountants (SAICA) or Registered Government Auditor (RGA) or Independent Regulatory Board of Auditors (IRBA) or Institute of Internal Auditors (IIA).

ERWAT reserves the right to verify all submissions, where registration certification is only available online, verification will be done by ERWAT.

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**ANNEXURE B**

**AMENDED FUNCTIONALITY EVALUATION**

CRITERION	CRITERION DETAILS	POINTS	SCORE
<b>COMPANY EXPERIENCE:</b>			
<p>Previous experience of service provider in the public sector including reviews /audits of procurement in the municipal environment including but not limited to (MFMA, MFMA SCM regulations, PPPFA Act and regulations, The CIDB and its regulations, PFMA, the SA Constitution, Municipal Systems Act and Municipal Structures Act)</p> <p><i>Kindly complete the experience table below in full.</i></p>	<p><i>Please provide signed completion certificates or reference letters on the letterheads of the current and previous client/employer</i></p> <ul style="list-style-type: none"> <li>No reference letters, uncontactable and denied references = 0 Points</li> <li>One (1) completion certificate or reference letter = 20 Points</li> <li>Two (2) reference letters or completion certificates = 40 Points</li> <li>Three (3) or more reference letters or completion certificates = 50 Points</li> <li>Four (4) or more reference letters or completion certificates = 60 Points</li> </ul>	60	
<b>EXPERIENCE OF KEY PERSONNEL:</b>			
<p>The scoring will be done based on post registration period based on certificate date.</p> <p>The evaluation of professional registrations will be conducted based on the oldest valid registration held by the bidder. Where multiple registrations are submitted, the oldest dated registration will be used as the basis for assessment.</p> <p><i>Supporting CV must be submitted.</i></p>	<p><b>TEAM LEADER:</b> Certified copy of certificate of registration with South African Institute of Chartered Accountants (SAICA) or Registered Government Auditor (RGA) or Independent Regulatory Board of Auditors (IRBA) or Institute of Internal Auditors (IIA).</p> <ul style="list-style-type: none"> <li>0 to 12 months from registration date = 0 Points</li> <li>13 to 36 months from registration date = 10 Points</li> <li>37 to 60 months from registration date = 20 Points</li> <li>61 to 120 months from registration date = 30 Points</li> <li>121 months and above from registration date = 40 Points</li> </ul>	40	
<b>TOTAL</b>	<b>Bidder must score a minimum of <span style="color: red;">80 points</span> to be considered for further evaluation</b>	100	